

**CITY MANAGER'S REPORT
FOR
COUNCIL MEETING OF APRIL 6, 2004**

Honorable Mayor and Members of City Council:

INFORMATION:

Item No. 1:

The City has recently received its renewal premium for property and general liability insurance. Adopted budget documents funded an 8% increase. The actual renewal increase is 23% (existing premium \$342,036/new premium \$421,976). One significant claim that was settled and numerous small claims filed but not justified are principally responsible for this increase. To fund this cost the contingency line in next year's General Fund budget will be decreased by \$32,000 placing it at .009% of the General Fund.

NEW BUSINESS:

Item No. 1:

Attached you will find a memo from the Public Works Director reporting bid results for asphalt to support this year's paving program. I agree with the Director's comments and recommend that the contract be awarded to Greer Asphalt for a cost of \$120,733.

Item No. 2:

Attached you will find a proposed, amended five year capital improvement plan for the Airport (reschedules construction of the service road on the east side of the main runway). Given pending economic development opportunities in that area, I recommend that the new schedule be adopted.

Item No. 3:

The second attachment is a memo from Commercial Services describing proposed changes in the City's Health Insurance Program (increased deductibles and co-payments for out of network medical services). Based upon the escalating costs of health insurance, I recommend that the changes be authorized.

This concludes the City Manager's Report.

Dan Boroff, City Manager

Memo

City of Morgantown Public Works Department

To: Dan Boroff, City Manager

From: Terry Hough, Public Works Director



Subject: Bid Call 2004-14 Asphalt Bid

Date: March 12, 2004

Bids were opened March 12 at 9:30 for the Asphalt Bid for the 2004 Asphalt Bid. The results are as follows:

Greer Asphalt Company

\$120,733.00

The unit bid price represents approximately a 3% increase over last year's price due to a rise in petroleum costs.

Given the above, I recommend that the bid be awarded to Greer Asphalt Company.

If you have any questions or wish to discuss this issue, please contact me.