

**CITY MANAGER'S REPORT  
FOR  
JANUARY 6, 2004  
COUNCIL MEETING**

Honorable Mayor and Members of City Council:

**NEW BUSINESS:**

Item No 1:

By virtue of creating the Square at Falling Run TIF District, the City is now eligible to incur expenses associated with the project and be reimbursed from bond proceeds to be realized at a later date. To keep this project on schedule, I recommend that the City employ Triad Engineering to effect a survey of the WVU property to be acquired for a cost of \$3,412 and contract with Gerry Hall (State Certified General Appraiser) to appraise the property for a cost of \$2,500.

Item No 2:

Attached you will find a memo from the Fire Chief reporting bid results for Fire Department communications equipment (funded with a grant from West Virginia University). I agree with the Chief's findings and recommend that the contract be awarded to the low bidder that meets all of the City's requirements Staley Communications with a unit cost of \$549 (will purchase 32 radios).

This concludes the City Manager's Report

---

Dan Boroff, City Manager

DB/ji  
Attachment