

RESOLUTION

WHEREAS, the City of Morgantown is submitting the necessary paperwork to obtain \$15,000.00 for the West Virginia Public Theatre, which has been listed as a potential project for Local Economic Development Assistance Grant Program in the 2002 funding year; and

WHEREAS, the grant would enable the West Virginia Public Theatre to utilize these funds to develop promotional material in different media formats and purchase stage and ticketing equipment ; and

WHEREAS, Morgantown City Council is of the opinion this program will be of great benefit to Morgantown.

NOW, THEREFORE, BE IT RESOLVED by the City of Morgantown this 20th day of July, 2004, that the City agrees to apply for and administer the Local Economic Development Assistance Grant on behalf of the West Virginia Public Theatre.

Mayor

City Clerk

LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM

Fiscal Year 2002 Application

July 1, 2001 through June 30, 2002

WVDO Use Only 02LEDA00
02LEDA _____
N-LD/CDR: _____

1. Name of Grantee (unit of local government) City of Morgantown		2. Project Name WV Public Theater		3. Name of Individual Completing Form Jeff Mikorski	
4. Street Address 389 Spruce Street			5. City Morgantown		ZIP Code 26505
6. County Monongalia	7a. Congressional District 1	8. Phone Number 304-284-7404		9. Fax Number 304-284-7430	10. Email Address mikorski@morgantown.com
7b. Region <input checked="" type="checkbox"/> J					
11. Classification of Grantee <input checked="" type="checkbox"/> City government <input type="checkbox"/> County government <input type="checkbox"/> Regional government <input type="checkbox"/> State government <input type="checkbox"/> Other (Please specify) _____			12. Upon completion, what governmental agency will own, operate, and/or be responsible for the project? West Virginia Public Theatre		
			13. Name of Chief Elected Official of governmental agency Mayor Ron Justice		
14. Describe in SPECIFIC TERMS the scope of work to be completed and the purposes for which this funding will be used. Attach maps or other documentation to this application if necessary: The West Virginia Public Theatre (WVPT) will utilize these funds to print brochures, advertise in different media formats, and make the community aware of their programs, activities, events, or capital campaign. This Funding could also be used to purchase stage and ticketing equipment.					
15. How many persons will directly benefit from this project?		200		19. Vicinity/Site Plan Attached?	
16. How many households will directly benefit from this project?		NA		<input type="checkbox"/> Yes	
17. How many permanent full-time jobs will be created?		0			
18. Is the project site/right-of-way now publicly owned?		yes			

20. Name of office or organization that will receive funds: West Virginia Public Theatre		21. Address where grant will be used: 453 Oakland Street Morgantown 26505 Street address City ZIP code	
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Note: Counties and municipalities may sponsor the applications of certified nonprofit organizations outside their *jurisdiction*, **provided** that the county or municipality certifies the organizations are legally authorized to receive public funds. This certification is not required for the sponsorship of public organizations *within their jurisdiction*, such as library commissions and volunteer fire departments.

22. Is the recipient a certified nonprofit organization according to IRS guidelines? (Mark one)
 Yes (Copy of certification MUST BE ATTACHED to this application. Applications will not be processed without proper certification.)
 No

23. Type of Certification (Ex: 501(c) 3): 501 (c) 3 24. Year Certified 5/13/93 25. Certification Attached? Yes

26. Funding Summary:	Funds Requested	\$ 15,000
	Other Funds	\$ _____ (Attach evidence of commitment)
	Total Project Cost	\$ 15,000

27. Name of Applicant (Cont) City of Morgantown	28. Project Title West Virginia Public Theatre
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29. BUDGET INFORMATION

Attach documentation of basis for project costs. Use written estimates, tabulations, feasibility studies, cost estimates, etc.

CATEGORY	LEDA GRANT FUNDS	OTHER FUNDS	TOTAL FUNDS
A. Construction/Renovation by Applicant (Force Account) 1. Labor Costs 2. Materials and Supplies 3. Equipment Rental	\$	\$	\$
B. Construction/Renovation by Construction Contract			
C. Land Acquisition			
D. Architecture/Engineering			
E. Audit (To be included in state audit)			
F. Other Promotion - Stage Equip.	15,000.00		15,000.00
TOTAL PROJECT COST	\$ 15,000.00	\$	\$ 15,000.00

30. FUNDING INFORMATION

Attach estimates of commitment for each funding source: Local, county, federal or private.

FUNDING SOURCE	AMOUNT	DOCUMENTATION ATTACHED
A. LEDA GRANT	\$ 15,000.00	NO
B.		
C.		
D.		
E.		
TOTAL FUNDING	\$ 15,000.00	

31. APPLICATION REVIEW

Please review your application prior to submittal. The following items are required.

Your application cannot be processed without the following items:

- Proper Signature
- Resolution by Unit of Local Government
- Copy of IRS 501 (c)3 Determination Letter (if funds are designated for nonprofit organization)

32. ASSURANCES

The applicant hereby assures and certifies that it shall comply with the following regulations, policies, guidelines, and requirements:

- A. The applicant assures the State that it will perform the work for which the grant was made as determined by the State.
- B. The applicant assures the State that it has or will secure qualified personnel to administer a grant, and that the costs to administer the grant will be paid for by the applicant.

- C. The applicant assures the State that it will have started work on the project before the end of the fiscal year in which the grant award is made.
- D. The applicant assures the State that it understands that the amount of the grant award cannot be increased without the written consent of the Governor.
- E. The applicant assures the State that payment for work performed will be requested in writing with copies of invoices attached that document the costs of each work segment making up the total amount of funds requested.
- F. The applicant assures the State that it understands that ten percent of the grant award will be held by the State as retainage, pending receipt of a written certificate of substantial completion attached to any final invoices for work not already paid.
- G. The applicant assures the State that it understands that by letter the State can terminate for cause an applicant's grant agreement with the amount of funds recovered equal to the percentage of incomplete work. The applicant further assures the State that it understands that it can be terminated by letter any grant agreement with the State before costs are incurred on the project.
- H. The applicant assures the State that any changes in the scope of work specified in a grant agreement will first be submitted in writing to the State for approval by change order.
 - I. The applicant assures the State that in its hiring practices for work to be performed it will comply with the equal employment provisions of Titles VI and VII of the 1964 Civil Rights Act, and Presidential Executive Orders 11246 and 11375, as amended.
- J. The applicant assures the State that State prevailing wage rates will be paid on contract construction unless federal funds are included in the project, in which case, the higher of the State's or Davis-Bacon wage rates will be paid on all contract construction.
- K. The applicant assures the State that competitive bids will be solicited on any major work element exceeding \$1 0,000 in cost.
- L. The applicant assures the State that any part of the project to be occupied by the general public will be made handicapped accessible to the handicapped.
- M. The applicant assures the State that any permits, licenses, or other requirements of particular State or Federal agencies necessary for the project's design, construction, or operation will be secured.
- N. The applicant assures the State that it will not subgrant any of the grant funds received to any of its officials or employees or the members of their families or to employees of the WVDEVO or members of the State Legislature in any contracts awarded for work to be performed.
- O. The applicant assures the State that it will maintain and have available for inspection on written request by the State all records kept on the project including bid documents, copies of all contracts, contractors' payrolls, time sheets, and invoices. The applicant further assures the State that it will schedule an audit of any grant funds to be included in its annual audit as performed by the State Tax Department.
- P. The applicant assures the State, by evidence of attaching a resolution, motion, or similar action passed by its governing body, that it has the legal authority to apply for this grant, commit any local matching shares, authorize the person signing the grant to act as an agent for the applicant to answer any questions by the State about the application, and to abide by the understandings and assurances described in this section.

33. **AUTHORIZING SIGNATURE AND RESOLUTION**

The **Chief Elected or Appointed Official** (county commission president or mayor) representing the unit of local government in this application for funding must sign below.

An **Authorizing Resolution** from the appropriate governing body **must be attached** to this application.

This application cannot be processed without the following:

- Proper Signature
- Resolution by Unit of Local Government
- Copy of IRS 501 (c)3 Determination Letter (if funds are designated for nonprofit organization)

To the best of my knowledge, the information contained in this application is true and correct; the submission thereof has been duly authorized by the governing body; and the applicant will comply with the regulations, policies, guidelines and requirements outlined by the State of West Virginia.

If the recipient is a nonprofit organization, the county or municipality certifies that this nonprofit organization is legally authorized to receive public funds.

Name: Dan Boroff Title: Morgantown City Manager
 Signature: _____ Date: _____

Return Completed Application to:
 West Virginia Development Office
 Community Development Division
 Attention: Debbie Legg
 1900 Kanawha Boulevard, East
 Charleston, West Virginia 25305-0311
 Phone: 304-558-401 0
 Fax: 304-558-3248